

The Full Governing Body Terms of Reference as adopted by  
full governors at their meeting on September 2023

# Watcombe Primary School

## Full Governing Body

***Membership:***

All

***Quorum:***

Must be at least 50% of the Full Governing Body. (excluding vacancies.)

***Meetings:***

The committee shall meet once a term or as otherwise required by the needs of the school.

***Terms of Reference:***

- To approve the first formal budget each financial year.
- To appoint / dismiss the Head.
- To appoint / dismiss the Clerk to the governors.
- To appoint / dismiss the Deputy Head.
- To draw up instrument of government and any amendments thereafter
- To publish proposals to change category of school
- To draft, agree and monitor the School Improvement Plan
- To set times of school sessions and the dates of school terms and holidays.
- To approve the School Prospectus
- To appoint and approve the appointment and removal of governors
- To appoint and approve the appointment and removal of Chair and Vice Chair of governors
- To regulate the GB's procedures (where not set out in law)
- To review at least once a year the establishment, terms of reference and membership of committees, including selection panels.
  - To ensure a suitably qualified member of staff is appointed to the role of DSL.

***Policies for approval:***

Agree those policies requiring Full Governor Approval