

Watcombe Primary School

Children and Curriculum Minutes Monday 9th December 2019 at 5:30pm

Present	Apologies	Absence, no apology
<p style="text-align: center;"><u>Governors</u> Mrs Fiona Prior, Mrs Rachel Byford, Mrs Kelly Snell, Mrs Suzanne Beasley Mrs Elly Stevens, Mrs Laura Colman, Mr Adam Morris,</p> <p style="text-align: center;"><u>In Attendance</u> Mrs Fleet (Clerk)</p>		

1. Welcome and introductions

2. Apologies for absence / Declarations of Pecuniary Interests.

There were no apologies to note and no pecuniary interests declared.

3. Notification of items for AOB

No AOB requested.

4. Adoption of the minutes from 15/07/2019

Mrs Prior talked briefly through the previous minutes to recap, there were no questions. The minutes were UNANIMSOULY agreed and signed by Mrs Prior.

5. Agree Terms of Reference

Send and EYFS TOR's will be reviewed by the link governors. The Children and Curriculum TOR has been reviewed with minor amendments required and agreed. The Safeguarding TOR has been reviewed. The PD, B&W TOR has been reviewed and minor changes required.

6. Link Governor Reports

6.1 Safeguarding

Reviewed the safeguarding policy. Staff training for safer recruitment was discussed, although there is no expiry date, we agreed to carry out refresher training every 5 years. The training log is up to date apart from x2 governors require L2 safeguarding. We need to ensure new staff carry out relevant training including PREVENT. Safeguarding across the school was reviewed. The safety logs were reviewed. There were x2 exclusions, both children are now back in school. There is x1 CLA and progress is being made with their PEP. SCR is up to date. LA audit has been completed, only thing outstanding is x2 governors to complete L2 safeguarding training. This is an excellent achievement, well don't to everyone involved and thank you for all the hard work that has gone in to this.

6.2 PD, B&W

X2 pupils have been excluded and are both getting the support required.

GQ: Is assaults on staff a new thing to happen within school?

A: It is becoming more common, some of it is linked to autism.

GQ: Are we happy there is sufficient support provided to staff to deal with this and is restraint training up to date?

A: Staff are not happy to be assaulted. The children involved all have behaviour plans in place. SLT always check in with the staff member concerned to ensure they are ok. Counselling lines are also available.

GQ: Should governors put a message out about assaults not being tolerated?

A: Not yet, the children involved are SEND and have support workers. Staff are always given the opportunity to come away from the situation after an incident has occurred.

It was agreed for Mrs Beasley (link governor) to talk to staff that have been involved in these incidents on the next visit to find out how they are feeling.

It is a concern that funding is reducing however, the need is increasing.

MTA's don't generally get involved with difficult situations. Various staff members are sent to deal with incidents depending on the child as children respond differently to different adults.

X7 restraints have been logged.

The pastoral team numbers have reduced, this requires monitoring.

X3 bullying incidents logged and x2 racial incidents recorded, these were low level.

Attendance is very positive. 1 CLA child has been very poorly and has required time off.

X4 penalty notices and x2 court summons have been issued.

The LA data shows 8 schools across the bay with very positive attendance data and we are one of them.

Pupil questionnaire was generally very positive. Any issues are investigated, and this is usually due to misunderstanding the question.

Mr Morris and Miss Leaman completed a 'deep dive' on behaviour and attitudes.

GQ: Are you planning on looking at other areas as well?

A: Yes, this will be completed on all areas of the curriculum. We are looking at Design and Technology tomorrow. This is a very new thing and aimed at gaining a much deeper understanding.

GQ: What do you do with the information you find out?

A: They will be incorporated into SIP's where required.

6.3 SEND

EY's have a lot of SEND issues. 36 children on SEND register and 7 have EHCP's.

We are above national for SEND, we are on quintile 2. We are in the top 20% of schools nationally for EHCP's.

LA's higher needs budget is hugely overspent and therefore are trying to reduce the amount spent on higher needs. This is making it much harder to get funding attached to EHCP's.

Kate and Rachel are attending a meeting tomorrow focusing on EHCP law. Rachel will feedback to governors on this.

We have a visually impaired child; this child is receiving external support including a speech and language therapist.

Attachment training is being carried out in school to ensure this is not confused with ADHD.

SEND children are making good progress compared to other SEND children nationally. EHCP children are achieving above others nationally.

6.4 EYFS

There are 37 pupils on role in nursery with a further 6 more joining in January. There is currently 1 afternoon and 1 morning available from April. There are x3 children with high levels of need and still in nappies. These children are currently being referred.

This is having a big demand on staffing. We do not receive any additional funding.

Reception has 32 pupils.

Surestart will no longer have their children in our nursery space, although this means losing a member of staff it will also be 6 less children and this will make a big difference.

Out of the 32 reception children, 5 are from other settings and have transition records. Data drop is completed termly on 11th. It was suggested to look at the meeting timings in line with the data drop. Mr Morris observes regularly. Kerry is in her final term. Regular staff meetings are carried out and Miss Ley has attended moderation meetings.

Phonics have changed to the Read, Write, Inc scheme and is working well. We haven't fully adopted the scheme. We have taken elements of the scheme to suit the needs of our children. Our phonics data is generally in line with national. The new systematic approach. We have joined the English Hub Initiative, and this has given us some additional funding and training. A literacy specialist has visited to look at the quality of provision in the teaching of phonics. The outcome of this visit was very positive. This scheme is not currently running in year 2 yet, this will happen next year.

Tapestry is being used from nursery through to reception. This can be time consuming. It was agreed to investigate how many parents are accessing and contributing to this.

6.5 Data Report (IDSR & ASP)

Looked at the IDSR data. There were significant positives including improvements in writing and attendance. Maths is very strong.

The ASP is a more detailed report and overall very positive. The combined scores are very strong. We discussed how science is assessed in school. It was noted that teacher absence is much lower in our school than the national average. Ofsted will look at the work life balance. We are currently receiving £95k less than the national average for a school of our size. We are looking into arranging a meeting with Rachel Williams to discuss this further. The deprivation within the area is increasing, this will continue to be a challenge.

The ASP didn't include CLA or disadvantaged children data, the ASP will be rereleased to include this data.

It was noted that the school is very boy heavy which means increased challenges with reading and writing.

GQ: Does that impact on science outcomes?

A: No, 100% achieved science.

A summary document has been emailed out to governors.

7. Attendance Review of previous year/term

This was covered in the PD, B&W link governor report.

8. Review of curriculum development

This is a huge piece of work. Ofsted and DfE will be focusing on the curriculum being broad and balanced however, data will still be important. A new framework will be looked at based on what is being delivered and how that meets the needs of the learners and curriculum. We will be ensuring the learning has purpose which should motivate the children for them to enjoy learning. We will look into this in more detail at the next meeting. The new curriculum policy is on the school website.

Teachers have key principles to consider when planning work:

Sequence of work/systematic approach and embedding.

Relevance

Active Learning

First hand experience

Developing vocabulary/understanding

Challenge

Investigative activities
Clarity

The curriculum is split for different areas of the school/year groups. There is an overview for all subjects and what will be covered.

Each subject has intent, implementation and an impact statement, it also details how each subject will be taught within school. Each subject also details the characteristics of a good learner.

It will be monitored if the subject is meeting the needs of the children and curriculum. 'Deep Dives' will be carried out to monitor and evaluate impacts. It is a comprehensive approach and can evaluate how to move forward.

Mrs Snell and Mrs Prior are going to attempt a 'deep dive' with curriculum leaders to provide a further level of challenge.

9. CiC Update

This was covered in the EYFS link governor report. The nursery children will be moving out of our foundation unit. We will still work in partnership with the CiC. The increased 2 year old funding places should have a positive impact.

10. Report on the Standards of Teaching and Learning

2 NQT's are both doing well with their NQT assessments. X2 year 5&6 teachers are currently receiving support as they have recently gone back to teaching this age group.

11. Policies

11.1 SEND Policy and Report

Reviewed and no changes required.

11.2 Safeguarding Policy and Statement

Reviewed and no changes required.

11.3 Anti-bullying

This has changed significantly and now it is much simpler. The changes were UNANIMOUSLY approved by governors.

11.4 Collective worship

Reviewed and no changes required.

11.5 CLA

Reviewed and no changes required.

GQ: Should Mrs Snell attend data meetings?

A: Not currently necessary, this may change if PEP numbers increase.

12. AOB agreed at beginning of meeting

N/A

13. Impact/Outcome of meeting

- Reviewed link governor reports
- Reviewed attendance
- Reviewed curriculum
- Reviewed and agreed policies

14. Date of next meeting

23/03/2020

	What	Who	When
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1.	Review EYFS and SEND TOR's	Mrs Stevens and Mrs Byford	
2.	Email policy table to clerk for the C&C TOR	Mr Morris	ASAP
3.	Talk to staff involved in assault incidents on next PD, B&W visit	Mrs Beasley	Next Term
4.	Track how many parents are accessing/contributing to Tapestry	Mrs Stevens	Next link gov visit
5.	Feedback on EHCP Law meeting	Mrs Byford	Next C&C Meeting
6.	Add Review of curriculum development to next cc agenda	Mrs Fleet	Next cc meeting