

## Watcombe Primary School

### Children and Curriculum Minutes Monday 10<sup>th</sup> July 2017 at 5:30pm

Present	Apologies	Absence, no apology
<u>Governors</u> Mrs Fiona Prior, Mrs Rachel Byford, Mrs Rachel Farrin, Miss Jo Ley, Mrs Kelly Snell, Mrs Suzanne Beasley Mrs Elly Stevens, Mr Adam Morris, <u>In Attendance</u> Mrs Fleet (Clerk)	Ms Jill Ireland	

#### 1. Welcome and introductions

#### 2. Apologies for absence / Declarations of Pecuniary Interests

Governors received an apology from Ms Ireland and Mrs Snell declared her pecuniary interest.

#### 3. Notification of items for AOB

- KS2 Outcomes

#### 4. Adoption of the minutes from 30/03/2017 and 28/04/2017.

Governor visits to be set up for the Autumn term.

The minutes for 28/04/2017 will be signed after a few minor amendments.

Monitoring PP by Governors needs to be added to the PP report- Mr Morris top check this has been completed.

Action 5- to be carried forward- Amend PP TOR to add review of historic data for year 6 children to autumn linked governor cycle and a review of summative data for all other PP to the Summer cycle.

#### Action Point 9

#### 5. Data Report from Governors

#### 6. Link Governor Reports

- **Safeguarding**

It was noted that Rachel Farrin needed to be removed from the minutes as she wasn't present on this occasion.

**GQ1:** Have you received any response regarding the complaints you have made to Children's Services?

**A:** No, we have not received any satisfactory responses to date.

**GQ2:** Is it creating more work for Julie in the pastoral team?

**A:** Yes, and there is no continuity.

**GQ3:** It looks like the trend for children on child protection plans has gone down within school? This is against the trend across Torbay, why is this the case?

**A:** This is due to the amount of work the Pastoral Team put in and we have very early interventions in place.

**GQ4:** Do other schools have the same size pastoral team as we have?

**A:** A small amount of schools has a large pastoral team but not many.

Overall it was a fantastic report, there is lots of amazing work that goes on with both governors and staff, this is all very positive.

- **PD, B & W**

Mrs Beasley completed the report on personal development, behaviour and welfare, and as part of this she talked to a group of year 6 children, the children were all very positive and the comments have been recorded. Mrs Beasley feels next time it would be more beneficial to speak to a variety of age groups.

Behaviour and restraint log- the number of incidents has decreased and there has been lots of support in place.

There have been 2 bullying incidents, both of these have been resolved.

There have been 3 racism incidents, as we have such an ethnic minority we need to ensure we are teaching children correctly.

Our attendance has dropped. If an individual's attendance drops below 95% then medical evidence is requested to support the absence.

**GQ5:** Have there been any fines since January?

**A:** I don't know; Julie would have that information. From September 10 unauthorised sessions in 6 months will result in a fine.

- **SEND**

This report will be reviewed in September 2017.

- **PP Report**

This report will be reviewed in September 2017.

## 7. **PP Funding Allocation**

This hasn't yet changed as the financial year doesn't match with the academic year. The funding split is 7/12ths for 15/16 and 5/12ths over 16/17.

**GQ6:** would any PP money funded the apprentices?

**A:** No.

Details of how PP money is spent and why are detailed on the school's website.

Outcomes to this are added at the end of the school year. Overall our PP children do very well.

### **Action Point 1**

Writing is a key area.

**GQ7:** Are we expecting PP to decrease?

**A:** No, it's not the PP money that has decreased, the number of PP children are generally decreasing and this is the trend nationally. If you have ever been PP you are still counted at PP for 6 years after, therefore you could be PP but not be entitled to a FSM.

**GQ8:** Are all PP picked up now?

**A:** Yes, we ensure we get all the forms back.

**GQ9:** If you are PP in nursery does that continue to reception or would it start again?

**A:** I don't know; Mr Morris will check this information.

### **Action Point 2**

The outcomes for PP will be analysed against the spend to see the impact. There will be a report showing this information in the Autumn term. The staffing structure for the autumn term is now in place.

### **Action Point 3**

## 8. **Report on Standards of Teaching and Learning**

The report was sent out to governors and the criteria has been updated.

Drop in and formal observations are more likely to happen for the less string teachers therefore if you are an outstanding teacher then you are less likely to be observed.

There is a lot of incredibly strong teaching happening across the school.

We have 1 NQT successfully passed their first year.  
Last year we were too cautious in our judgements as we were gaining our understanding in the new curriculum.

**GQ10:** Are the judgements more accurate this year?

**A:** We attend monthly moderation meetings and we also conduct internal moderations. We have a formal external moderation with Hazeldown. Against these moderations our judgements have been accurate. Writing has been our focus as it's so ambiguous to make the correct judgements and it's the only one that is teacher assessed opposed to test based. The writing criteria is very fluid and open to interpretation.

**GQ11:** What is independent writing?

**A:** Writing something on their own without any help.

## 9. Policies

Foundation Policy- No changes

## 10. Governance Handbook

Our accountability is very good with the link governor roles. The Finance committee will ask the questions regarding finance and spending.

Our curriculum is currently being reviewed as it is very difficult to fit everything in. Curriculum maps are available on the website, these are likely to change, it will still have the same content but a different balance. There will be some joining and linking to utilise time.

**GQ12:** Is there an allocated amount of time for P.E?

**A:** There isn't anything statutory, as a school we do 1.5 hours per week.

Spiritual, mental and cultural development are being integrated within lessons, this looks at how children responds to rules and instructions etc. These behaviours are observed by teachers.

The curriculum policy is on the website.

There is a new policy in progress for sex and relationships education.

### Action Point 4

Parents can request their children do not take part in sex education and R.E. lessons.

**GQ13:** Do we have any children who have been opted out?

**A:** Yes, some in R.E. We do have conversations with parents that request to opt out.

### Action Point 5

Fire Drills are covered in Lisa Eales H&S link governor report.

We have lots of extra-curricular clubs; these vary over the year as to what's available.

**GQ14:** What are voluntary clubs?

**A:** There are a number of the things the school take part in such as, silver listeners, the choir going in to residential homes, we are also introducing the civic award which is a local award for year 6 children consisting of 5 elements. The children have to produce a portfolio of evidence but it's a good experience and develops skills

## 11. AOB

The provisional KS2 outcomes may change due to the marking errors. We have very positive results in attainment. The ARE for reading has increased from 71% to 93% this year, SPaG was 71% last year to 90% this year ARE, Writing was 79% last year to 86% this year ARE and finally Maths was 96% last year to 97% this year ARE. Greater Depth has seen increased numbers, 6 children out of the 9 targeted achieved greater depth.

24% achieved greater depth in SPaG

52% achieved greater depth in Maths

21% achieved greater depth in writing

These are very big increases from last year.  
 We are well above the national attainment figures so this is a very positive reflection.  
 The average scaled scores were above national, our progress scores should also be positive.

**GQ15:** Have they always been a strong cohort?

**A:** They are an average cohort.

PP do as well as the other children. We will look at this in more detail at the data meeting.

	What	Who	When
1	Add PP link governor into the PP Report	Mr Morris	Next Report
2	PP- does the 6 years start from nursery or reception?	Mr Morris	Next C&C Meeting
3	Review PP spending against the impact in PP link governor report	Miss Ley	Next PP link gov report
4	Add sex and relationships education to next CC agenda (New policy in progress)	Mrs Fleet	Autumn Term
5	Families opting out of R.E to be added to next cc agenda	Mrs Fleet	Autumn Term
6	Set a date for learning walks. To be carried out end sept/early oct	Mr Morris	Autumn Term
7	Put together an overview summary of impact statements	Mrs Fleet	ASAP
8	Autumn term governor meeting dates to be emailed out	Mr Morris/Mrs Fleet	ASAP
9	Amend PP TOR to add review of historic data for year 6 children to autumn linked governor cycle and a review of summative data for all other PP to the Summer cycle.	Mr Morris & PP Linked governor	ASAP (Carried Forward from previous minutes)

**Impact:**

- Monitored attendance
- PP Funding reviewed
- Reviewed provisional KS2 results
- Reviewed quality of teaching and learning
- Reviewed Governance handbook to ensure we are meeting statutory requirements.