

Watcombe Primary School

Children and Curriculum Minutes Monday 10th December 2018 at 5:30pm

Present	Apologies	Absence, no apology
<u>Governors</u> Mrs Fiona Prior, Mrs Kelly Snell Mrs Suzanne Beasley Mrs Elly Stevens, Mrs Rachel Farrin, Miss Jo Ley, Mr Adam Morris <u>In Attendance</u> Mrs Fleet (Clerk)	Mrs Rachel Byford	

1. Welcome and introductions

2. Apologies for absence / Declarations of Pecuniary Interests

Governors received an apology from Mrs Byford.

3. Notification of Items for AOB

- Learning walks to be arranged for Spring term
- Decision re exceeding PAN

4. Adoption of the minutes from 16/07/2018.

Some actions were rolled over and will be added to the action table at the end of these minutes. A previous action was to find out if there is a difference in money for PP and EYPP, Mr Morris explained that PP children receive £1320 additional funding, CLA received £3200 additional funding and it is also possible to apply to the virtual school for further funding for CLA. EYPP is paid differently to PP and is based on the hours a child is in nursery, we received £3645 for the 2017/18 year for 10 children.

GQ: Are EYPP entitled to a FSM?

A: No, only if they do a full day in nursery and meet the necessary criteria.

Minutes were UNANIMOUSLY agreed and signed by Mrs Prior.

5. Review minutes from the Data meeting 14/09/2018

Data minutes were UNANIMOUSLY agreed and signed by Mrs Prior with one action to be rolled over. This will be added to the action table at the end of these minutes.

6. Attendance review of previous year/term

This will be covered in the PD, B&W report.

7. Review link governor reports

7.2 Safeguarding: This is scheduled for 19th December 18.

7.3 PD, B&W: In this visit we looked at exclusions, there had been x1, and this child returned on a p/t timetable and was transitioning to Spires Academy Yr7. The LA's advice was to exclude the child however the school planned a timetable in order to meet the child's needs. There was also x1 exclusion for a girl displaying aggressive behaviour, this child is now back in school with pastoral support and seems more settled.

We also received the behaviour/restraint log. X1 child on a behaviour plan and has an adult working with him alongside Mayfield support.

GQ: How long would a behaviour plan last for?

A: Usually it would be reviewed termly however, if it isn't working it would be reviewed much quicker.

We also did a learning walk and observed an autistic child who sits to the side of the class but is still involved and now making much better progress.

The behaviour plans now have a new format. There are x5 children on behaviour plans, the parents are aware, and they also sign the plans.

GQ: Are behaviour plans shared with all staff?

A: Yes, as it is likely that all staff will come into contact with that child. This is deemed acceptable under GDPR guidelines and is being shared within the interest of the child and the school.

GQ: Could MTA's restrain if required?

A: Yes, training has taken place.

There were x4 restraints recorded on behaviour logs and CPOMS. Some parents are supportive with this whilst others aren't.

All allegations of bullying are recorded and investigated however, sometimes the term bullying can be used for friends fall outs etc. Mr Morris will check in with parents to ensure the situation has improved.

Attendance is looking very positive and in line with national figures. A child with an absence rate of 10% or more would be a persistent absentee. We have 12 children in this category which is well below national. 6 of these 12 children are between 10-11% and only 3 are above 11%.

It takes a lot of time to manage attendance, but it is working. Thank you to all the staff that are involved in attendance management.

Timekeeping: Some families are still struggling to get to school on time.

Pupil feedback surveys were overall very positive. There were some negative comments but sometimes the children don't fully understand the question and can give a more positive answer when the question has been explained.

It was really lovely to watch the children on the learning walk settling into class and getting started for the day.

GQ: Do the pupil survey results get made public?

A: Yes, they are on the school's website.

7.4 SEND- This visit has not yet been completed.

8. PP Funding allocation

Mr Morris made governors aware that the pp funding allocation was recorded on documented on the school's website documenting how much money the school has received, what the money has been spent on and the outcomes this has given the children.

9. Report on the standards of teaching and learning

Mr Morris explained that this hasn't changed since the last time it was reviewed. This term the SLT have observed teachers approx. 40 times across the school. All teaching is at least good with some outstanding particularly in the upper school. Lower KS2 has some very strong teaching, with some of these teachers now in their third year of teaching and 1 NQT.

10. AOB agreed at the beginning of meeting

Learning Walk: A learning walk to be arranged to visit the upper school in the spring term, the visit to link into SIP. Mr Morris will send out a date to governors.

Exceeding PAN: at the moment we are limited to 30 children per class, this can be exceeded if the LA make a mistake with the admissions or if a child has been excluded from another setting. There are certain circumstances that we can be forced to exceed PAN and only refuse with specific needs. Governors

UNANIMOUSLY agreed for Mr Morris to make discretionary decisions to exceed PAN where required up to a maximum of 2 places but not to the disadvantage of any of our current children, so all needs will be considered in order to make a rounded decision.

11. Impact/outcome of the meeting

Reviewed attendance
 Reviewed link governor reports
 Looked at PP and differences
 Agreed discretion to exceed PAN where required
 Reviewed the standards of T&L

	What?	Who?	When?
1.	To complete a visit form from the autumn terms learning walk	Mr Morris	This term
2.	Spring learning walk date to be set	Mr Morris	This term
3.	Spring and Summer SEND reports to be circulated	Mrs Byford	ASAP
4.	SEND link governor to look at the data for SEND children focusing specifically on what outcomes are realistic for them and report back to the data committee.	Mrs Byford (SEND governor)	Next Data Meeting
5.	Review safeguarding changes in the safeguarding policy (add to full govs agenda)	Clerk	Spring Term 19